

PRAGATHI KRISHNA GRAMIN BANK  
HEAD OFFICE: BALLARI  
PREMISES & STOCK SECTION  
NOTICE INVITING TENDER

**Tender for Preparation & Erection of Sign Boards /Repainting/Restickering of existing boards**

The Government of India vide Gazette Notification under Ref No. Extra ordinary Part-II, Section – 3 , subsection(ii) no.852 dated 22.02.2019 has amalgamated 2 RRBs viz Pragathi Krishna Gramin Bank sponsored by Canara Bank and Kaveri Gramin Bank sponsored by State Bank of India into a new entity called Karnataka Gramin Bank sponsored by Canara Bank wef 01-04-2019.

In the light of the above development, Pragathi Krishna Gramin Bank, Head Office, Ballari, invites offers from interested parties for preparation & erection of signboards,/repainting/ restickering of sign boards, at the Branches, Offices & Ultra Small Branches situated in Ballari, Bengaluru rural, Bengaluru urban, Bidar, Chamrajnagara ,Chikkaballapura, Ckickmagaluru, Chitradurga, Davanagere, Hassan, Kalaburagi, Kodagu, Kolar, Koppala,Madikeri, Mandya, Mysuru, Raichuru, Ramanagara, Shivamogga, Tumkuru and Yadgir districts. Interested parties may obtain Tender form, containing specifications of sign boards, other requirements, terms and conditions by downloading the same from Banks website.DD of Rs.200/- (Rupees two hundred only) towards cost of application form to be enclosed along with application.

Tender No & Date	
Banks Address for Communication and Submission of Tender	SENIOR MANAGER , PRAGATHI KRISHNA GRAMIN BANK Head Office, Premises & Stock Section, No 32, Sanganakal Road, Gandhi Nagar, BALLARI - 583 103. Phone-08392-236418/449
Last Date for Submission Tender	28-03-2019 2pm
Date and Time of Opening Technical Bid	28-03-2019 4pm
Date and Time of Opening of Price Bid	28-03-2019 5pm
Application Fees (Non Refundable)	Rs.200/-
Ernest Money Deposit (Refundable)	Rs.25000/-

This document can also be downloaded from the Bank's website, i.e. <http://www.pragathibank.com/>. In that event, bidders should pay application fees by means of Demand Draft drawn on any scheduled commercial Bank for the above amount in favour of Pragathi Krishna Bank payable at Bellary and submit along with Technical Bid.

PRAGATHI KRISHNA GRAMIN  
BANK  
HEAD OFFICE: BELLARY  
PREMISES & STOCK SECTION

**INTRODUCTION:**

Pragathi Krishna Gramin Bank, Head Office, No. 32, Sangankal Road, Gandhinagar, Bellary, having Branches & Offices in Ballari, Bengaluru rural, Bengaluru urban, Bidar, Chamrajnagara, Chikkaballapura, Chickmagalur, Chitradurga, Davanagere, Hassan, Kalaburagi, Kodagu, Kolar, Koppal, Mandya, Mysuru, Raichuru, Ramanagara, Shivamogga, Tumkuru and Yadgir districts, issue this tender document to the tenderers **for preparation & erection of sign boards /repainting/re sticking of existing boards** at the branches in the aforesaid districts and submission of lowest tender for this work. Eligibility criteria.

Requirements.	Documents to be provided
	<ol style="list-style-type: none"><li>1. Work orders issued by public sector institutions/banks/Government departments in the last 3 years with a total put together minimum of 50 sign boards/hoardings/flex or vinyl boards/wall painting etc.</li><li>2. A letter from any one or more from the above organisations confirming about fixing of sign boards/flex or vinyl boards or hoardings etc., in the last 3-5 years for their organizations.</li><li>3. (This letter is optional if the work orders are enclosed for total no of 50 boards as above. However, such letter should be enclosed if work orders put together is less than 50 boards.)</li></ol>
PAN <u>No</u>	Self-Attested Copy Of Pan
Income Tax returns	Copies of Income Tax returns filed for the financial years 2015-16, 2016-17 and 2017-18.

The service provider should have capabilities to offer services throughout the area of operation of the bank in the above said districts of Karnataka.

**Earnest money of Rs.25, 000/- (Rs.Twenty Five thousand only) shall be in the form of a crossed Demand Draft in favour of PRAGATHI KRISHNA GRAMIN BANK and payable at Ballari. EMD amount shall not carry any interest. Tenders without Earnest money shall be rejected.**

Tender process is a two bid cover systems: -

**Sealed cover No 1 (Technical bid) should contain the following documents:**

- a) Work orders/ letter as indicated in eligibility criteria above.
- b) Duly filled in Annexure A & B.
- c) Self-attested copy of PAN card.
- d) Copies of Income Tax returns for the financial years 2015-16, 2016-17 and 2017-18.
- e) DD for Rs 25,000/- in favour of PRAGATHI KRISHNA GRAMIN BANK and payable at Ballari towards EMD amount.
- f) DD for Rs 200/- in favour of PRAGATHI KRISHNA GRAMIN BANK and payable at Ballari towards application fees (If document is downloaded from the Bank's website)
- g) Copy of entire tender document signed on each page. **(Tenders without the above will be rejected)**

**On the top of this cover No 1 it shall be written as "Technical Bid for new sign boards/re-stikering/re-painting of existing sign boards as per paper notification dated 14-03-2019"**

**II. Sealed cover No. 2 should contain Quotation/price bid only as per annexure D**

**On the top of this cover No 2 it shall be written as "Price Bid for new sign boards/re-stikering/re-painting of existing sign boards as per paper notification dated 14-03-2019"**

**Both sealed covers No 2 shall be placed in a separate cover and sealed. On the top of this cover it shall be written as "Bid for new sign boards/re-stickering/re-painting of existing sign boards as per paper notification dated 14-03-2019"**

**This cover shall be submitted to the following address on or before 28/03/2019, Thursday, 2.00 PM to the following address**

SENIOR MANAGER,

**PRAGATHI KRISHNA GRAMIN BANK**

Head Office, Premises & Stock Section,

No 32, Sanganakal Road, Gandhi Nagar,

BALLARI - 583 103.

Tenderer shall be responsible for delivery of the Tender document on or before the date and time prescribed. Tenders not received within the prescribed date and time shall not be considered regardless of when mailed or dispatched. Tenders that are not sealed will not be accepted. Pragathi Krsihna Gramin Bank will not be liable for Postal / Courier delay, non-receipt / Non delivery of tenders /loss of tenders.

Conditional tenders are liable to be rejected.

The bidders are requested to submit the bids strictly as per the format mentioned in the Tender and in the Technical Bid along with the documents. Non-compliance of the above will lead to rejection and the Bank will seek no further information. No correspondence / enquiry in such cases shall be entertained.

The Bank reserves the right to reject any / all applications without assigning any reasons thereof. Mere submission of an offer to the Bank does not entitle an Applicant to any benefits / rights / preference. Canvassing is prohibited and will lead to disqualifications.

No correspondence / queries will not be entertained. However corrigendum if any will be hosted on Website of the Bank.

**Bank reserves the right to amend the selection criteria at any time without notice & also without assigning any reasons.**

**Scope of Work**

1. Bank intends to replace sign boards of all its Branches / Offices, located in urban, semi-urban and rural areas. The approximate number of establishments would be around 1189 branches/offices, 30 USBs & 293 ATMs.

2. The Service provider or his representative to visit our branches to assess the condition of board in consultation with the Branch Manager. The final decision will be taken by the Regional Office to change the entire board or only vinyl or repainting.

Region Wise No of Branches where Signboards are to be Supplied & Erected./ Repainted/Re Stickered.

Sl.No	REGION	No Of BR	Sl.No	REGION	No Of BR
1	Ballari	90	11	Kolar	82
2	Bengaluru	50	12	Koppal	51
3	Bidar	54	13	Mandya	59
4	Chamrajanagara	66	14	Mysuru	60
5	Chickmagaluru	56	15	Raichur	66
6	Chitradurga	84	16	Ramnagara	40
7	Davangere	64	17	Shivmogga	43
8	Hassan	61	18	Tumkuru	76
9	Kalaburagi	65	19	Yadgir	61
10	Kodagu	38			

3. In case of replacing entire sign board, the scope of work includes the following:
  - a. The Service provider or his representative to visit our branches, to take measurements of board after considering issues connecting to co-tenants, landlord, local regulators, etc., the size of the board for rural branches shall be 8' x 3' and for urban/semi-urban branches the size shall be 10' x 4'.
  - b. Fabrication and erection of complete sign board, as per specifications provided in this document, including removal of existing sign board & handing over existing sign board to the Branch Manager.
  - c. Transportation of sign board from Service providers'/bidders' work place to the branches / offices.

**Note: In case of existing glow sign boards if the board is to be replaced, in such cases existing board to be removed and new sign board as per point (b) above shall be erected. (No new glow sign board to be prepared and erected.)**

4. In case of replacing only the vinyl/repainting of sign board, the scope of work includes the following:
  - a. The service provider or his representative to visit our branches, to take measurements of board and get it approved by the Branch Manager.
  - b. Removal of existing board and replacing the flex & vinyl of the board with new vinyl as per given colour scheme including proper alignment of the board.
  - c. Re fixing the board.

**Note: In case of existing glow sign boards which are in good condition, only Vinyl to be replaced, and scope of the work includes the above.**

5. Educating the branch officials on Do's and Don'ts for proper maintenance of Sign board.
6. The workmanship in either case as described in 3 or 4 above should be excellent and as per specifications given in Annexure 'C', The execution of work should not interfere with or hinder the daily functioning of the branch or inconvenience the customers.

7. **Warranty :**

1. Every Service Provider should provide a Comprehensive Warranty of the vinyl for a period of at least 3 years.

Warranty should be against:

1. Fungus or Mildew formation
2. Vinyl peel-off, fading, shrinkage, cracking and crazing

**Execution of the Project:**

1. Time allowed for completion is 75 days from the date of issue of the respective work order. **The bidders are subject to a penalty for not completing the work within the given time frame at Rs.200/- as liquidated damages per day for the delayed period subject to a maximum of 10% of non-executed work value.** Defect liability period for the complete sign board will be one year after satisfactory installation. Bank shall be at liberty to deduct / charge the same against the EMD in the name of successful tenders.
2. Third party certification on complying with quality standards, if deemed necessary by the Bank on random basis, will be undertaken. In case of any deviations to specified quality standards, Bank may withhold the entire payment for the work order / may award the work order to other service provider.

The tender submitted with all conditions shall remain valid for a period of 1 year from the last date of submission of the tender. The validity of the tender may be extended beyond the stipulated period with the concurrence of the tenderer.

The bidder should quote the rates in Annexure D. The rates shall be quoted per square feet in figures as well as in words. Special care should be taken to write the rates in figures in such a manner that interpolation is not possible. The total amount should be written both in figures and in words.

**General terms & conditions**

1. Bank reserves the right to accept or reject any or all tenders with or without notice or reasons, Bank may issue clarification / amendments to tender conditions at any stage prior to the last date for submission of the completed tenders.
2. The new Signboards shall be prepared & erected at the specified branches as per the specification provided in the annexure C.
3. Offer /rates shall be quoted in the proforma furnished in the annexure D.
4. The price quoted in the tender shall be inclusive of and deemed to have covered all expenses, materiel cost, transportation, labour, taxes, levies etc. Successful tenderer shall not claim anything extra other than the price quoted.

5. The price quoted in the tender shall be inclusive of and deemed to have covered all expenses, materiel cost, transportation, labour, taxes, levies etc. Successful tenderer shall not claim any thing extra other than the price quoted.
6. In case any successful tenderer fails to start allotted work with in the stipulated date or fails to complete the work within the time fixed, Bank reserve its right to cancel such orders and entrust the work to any of the tenderer at L1 rate.
7. The price shall be quoted in both figures and words. In the event of any discrepancy the price quoted in words shall be considered as final.
8. In quotation rates shall be quoted per Sq ft.
9. L1 will be decided for the total of value arrived under (I) & (II) of the quotation/price bid under the Grand Total. L1 bidder shall agree for the lowest price quoted among the bidders for other works (III), (IV) & (V) of the quotation/price bid.
10. **Distribution of orders.** The orders will be distributed among L1, L2, &L3 bidders if L2, and L-3 bidders are agreeing for L1 Rate. If L2&L3, does not agree for L1 price Bank reserves the right to negotiate with L4,L5..., and so on and distribute the work orders to L4, L5, & so on if they agree for L1 price. Order will be distributed in the ratio of 50:30:20 among L1,L2, and L3, or other 2 bidders as said above.
11. Successful Tenderer/s are required to prepare 2 sample boards as per specification and make available for inspection by the Bank's officials and any modifications / improvements suggested by them to be incorporated in all the boards.
12. Bank reserves the right to increase or decrease the quantum of work depending on requirement.
13. Bank also reserves the right to distribute Region wise work to the successful bidder/s.
14. The bidder shall organize his operations systematically and take all precautionary measures to provide safety and prevent accident at site both to person and property.
- 15 The bidder shall obtain all the insurance policies required under Workman Compensation Act, third party insurance etc., at his cost.
- 16.Any damage occurred to bank's property during the execution of work shall be made good by the bidder at their own risk & cost. The bank shall be entitled to recover the amount on account of such damages as assessed by Bank from any amount due to the bidder.
- 17.The bank may reject any / all the boards supplied / manufactured / installed which are not in conformity to the specifications and no payment / compensation shall be given to the bidder.



18. The bidder shall make good at his cost and to the satisfaction of the bank all defects, which may appear during the warranty period. In case of default by the bidder the bank may employ and pay other agency to amend and make good such defects / damages. All such costs, incidental charges & expenses incurred by the bank shall be recovered from the amount due to the bidder and / or shall be reimbursed by the bidder to the bank, failing which the bank shall be at liberty to initiate any legal action as deemed fit against the bidder.

20. The claim for idle labour and / or machinery, additional establishment cost, cost of hiring labour, tool and plants would not be entertained.

21. In case the bidder fails to satisfactorily fulfill / complete the work in time, the bank shall be at liberty to terminate the contract and /or forfeit their EMD, retention amount and / or levy liquidated damages and / or get the remaining work done through some other agency at the risk & cost of the bidder.

22. The tenderer shall have assumed to be fully aware of the permissions / approval to be obtained from various agencies and statutory authorities for executing and completing this work prior to tendering. All the charges or deposit will be paid to the respective department of local authority or any other statutory authority should be included in the quoted rates.

23). 8% retention money will be deducted from final payment and it will be reimbursed to the Tenderer after completion of 12 months period. It will be forfeited if it is found that the quality of the work is not as per specifications during this period.

24. The EMD shall be refundable to unsuccessful tenderer/s with-in one month of opening of tenders.

25. The EMD of the successful bidder shall be retained as security deposit till completion of the work. If there be any breach in contract the EMD will be forfeited.

## **OPENING OF TENDERS:**

The tender shall be opened on 28.03.2019 at 4.00 PM, at Pragathi Krishna Gramin Bank, Head Office , Bellary in the presence of such of those tenderer/s or their representatives who choose to be present. First Technical bid cover No 1 will be opened and scrutinised. Those who fulfill the eligibility criteria will be qualified and Cover No 2 containing quotation /price bid (Annexure D) of those bidders who are qualified will be opened on the same day. If the technical bids could not be scrutinised on the day of opening of the tender or for any other reasons in such an event the date of opening of Quotation/price bid (cover No2) will be informed to those who qualified in Technical bid.

If the date of opening happens to be declared as holiday the tenders will be opened on the next working day at same venue and time.

## **TERMS OF PAYMENT**

1. 92 % of the total cost will be paid upon completion of work and on submission of completion certificate from the Branch.
2. 8% Retention money which will be released after 12 months if there are no discrepancy about the quality of work are noticed.
3. If the Signboards and the other work does not meet with the specifications contained in the document, the successful tenderer shall rectify the same in order that it complies with the specifications, failing which Bank reserves the right to forfeit the EMD amount at its sole discretion. Payment will be held up for such cases or if already paid the same will be adjusted from the money payable to successful tenderer by the bank.
4. Applicable taxes will be deducted while making final payment to the successful Tenderer.

For disputes if any, the Jurisdiction shall be courts in Bellary, Karnataka.

I / we have understood all the terms & conditions and have made myself / our self fully acquainted with the locations / sites of the branches & working conditions. The said terms & conditions are acceptable to us.

**Date**

**Name of Signatory**

**Place**

**Seal**

**ANNEXURE A**  
**COVER (1). -Technical Bid**

1. Name and Address of the bidder	
2. Constitution (individual/Proprietor/Partnership etc)	
3. Date of commencement of business and number of years of experience in preparation of sign boards with flex or vinyl/painting of boards.	
4. Contact Person and Phone Numbers (Mobile Numbers)	
5. Details of individual jobs executed in the past,	
a) Names of companies with address	
b) Location of work	
c) Nature and value of the job	
d) Completion period (stipulated & actual)	
Copy of work order from the client to be enclosed.	
Please enclose separate sheet if the space found insufficient.	
6. Infrastructure	
a. Availability of workmen to execute the work if awarded	
b. Source and brand of materials the bidder would procure.( MS pipes, Vinyl, Paint, GI Sheet Etc	
7. Name of the Bankers with full address.	
8. PAN No. (copy to be enclosed)	
9. Have you ever been disqualified / levied penalties in any work contract in the past:	
10. Documents to be enclosed: as per (a) to (g) of mentioned under eligibility criteria of tender document	
12. Whether Income tax returns for financial Years 2015-16, 2016-17 and 2017-18 are enclosed?	
11. Undertaking as below:	
I confirm that to the best of my knowledge the information provided above is correct	
Date:	
Place:	Authorized Signatory



## ANNEXURE - C.

### **SPECIFICATION FOR PREPARATION, SUPPLY & ERECTION REPAINTING/ RESTICKERING OF SIGNBOARDS AT BRANCHES /OFFICES SPECIFIED BRANCHES.**

#### **I NEW SIGN BOARDS**

- a. Size of the board: 8' length x 3' width or 10'length x4'width
- b. GI Sheet-(Thickness 0.20)
- c. Frame: Made up of 1" Sq pipe( Guage -19)- 06Pipes duly painted with black enamel paint
- d. Digital printed Vinyl sticker to be printed as per the matter in bilingual provided by bank and fixing with 1" aluminum beeding on GI sheet fixed to the frame.
- e. Colour for Vynyl sticker: Back ground colour :
  - i) For Blue : c :- 100%(Ceyon), m :- 100%(magenta), y :- 0%(yellow) , k :- 0%(black)
  - ii) For Green : : - c :- 45%(Ceyon), m :- 00%(magenta), y :- 100%(yellow) , ic :- 0%
  - iii) For orange : - c :- 00%(Ceyon), m :- 40%(magenta), y :- 85%(yellow) , k :- 0%(black)
- f. GI sheet, square pipe frame shall be painted with black board paint.

#### **II Vinyl Restickering:**

Where existing boards are in good condition and are provided with vinyle stickler such vinyle sticker is to be replaced by new one with fresh aluminum 1" beeding. The quality of colour shall be as in I(e) above. For stickering with 1" fresh aluminum beeding separate rates are called in quotation.

#### **III Repainting:**

In some of the branches boards are painted and existing boards are in good condition .In such cases painting shall be done as per the matter to be provided by bank with following colours:

**Repainting background:-** Oxford blue mixed preferably with Asian /Nerolac paints.

**Letters & emblem:** As per specifications to be given by the Bank

#### **IV Digital Printed Flex Stickering for existng glow sign boards:-**

Digital Printed Flex to be fixed to the existing GSBs. Colour Specification as per I (e)

Letters & Logo: As per specifications to be given by the Bank

Lines: As per specifications to be given by the Bank

Beeding;-3/4"aluminium beeding

**V Existing way to/way sign boards.**

Affixing of Digital Printed Vinyal to the existing way Boards.

These are to be repainted as per I (e)

**Letters & emblem:** As per specifications to be given by the Bank

**Cement poles/iron poles:** Painting of this stand with black enamel paints.

**ANNEXURE - D**

**Tender form for erection of sign boards/restickering/repainting of sign boards.**

To

The Chief Manager

Pragathi Krishna Gramin Bank

Head Office, Premises & Stock Section,  
Sanganakal Road, Gandhinagar

BALLARI

Dear Sir,

Sub: Tender for erection of sign boards /repainting/re stickering at the specified branches.

Ref: Your tender notification in newspaper dated.

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I/ We hereby submit our lowest tender for the above-mentioned work as per overleaf

I / We have gone through all the specifications terms and conditions of the subject tender notification. We are agreeable to abide by and fulfill all terms and comply with all the conditions stipulated in the tender document.

I/ We are willing to execute agreement for preparation, supply and erection of the sign Boards. Repainting/ restickering of existing sign boards.

I/ We have enclosed herewith a DD favoring Pragathi Krishna Gramin Bank for Rs.25000/- towards the EMD for the above said work.

The rates quoted are inclusive of all costs,of materials, taxes,transportation,labour and all other charges.

I/we are aware that where the size of the existing board is more than 8"x3" size, rate per Sq ft is applicable.

Once again knowing fully well the contents of this tender I / We signed this tender this day of \_\_\_\_\_ month of 2019.

**Name and address of the Tenderer:**

**SIGNATURE OF TENDER**

**Enclosure to Annexure - D**  
**WE QUOTE OUR LOWEST PRICE AS UNDER:**

SL	PARTICULARS	Rate per sqft Rs.
I	<p><b>NEW SIGN BOARDS : Rate per Sq feet</b></p> <p>a. Size of the board: 8' length x 3' width or 10'length x4'width</p> <p>b. GI Sheet-(Thickness 0.20</p> <p>c. Frame: Made up of 1" Sq pipe( Guage -19)- Pipes duly painted with black enamel paint.</p> <p>d. Digital Vinyle sticker to be printed as per the matter in bilingual provided by bank and fixing with 1" aluminum beeding on GI sheet fixed to the frame.</p> <p>e. Colour for vnyl sticker: Back ground colour :</p> <p>c :- 100%(Ceyon), m :- 100%(magenta), y :- 0%(yellow) , k :- 0%(black)</p> <p style="padding-left: 40px;">Letters &amp; emblem: As per specifications to be given by the Bank</p> <p style="padding-left: 40px;">Lines: -do-</p> <p>f. GI sheet, square pipe frame shall be painted with black board paint.</p> <p><b>(Rate in words Rupees</b></p>	
II	<p><b>Vinyl Re stickering : Rate per Sq feet</b></p> <p>(where existing boards are in good conditions and are provided with vinyl be replaced by new one with fresh aluminium 1" beeding. The quality of colour shall be as in I (e) above.)</p> <p><b>(Rate in words Rupees</b> <span style="float: right;"><b>only).</b></span></p>	
	<b>Grand Total Value</b>	



SL.NO	Particulars	Rate per SFT
III	<p>Re Painting: Rate per Sq feet  (In some of the branches boards are painted and existing boards are in good condition .In such cases painting shall be done as per the matter to be provided by bank. with following co lours:  Oxford blue mixed preferably with Asian /Nerolac paints.  Letters &amp; emblem: As per specifications to be given by the Bank</p> <p>(Rate in words Rupees only).</p>	
IV	<p>VINYL stickering for exisiting glow sign boards:-Rate per Sq feet  (Re stickering of glow sign boards with vinyl sticker on white back lit flex. Back ground &amp; colour of the sticker: Colour Specification as per I (e)  Letters &amp; Logo: As per specifications to be given by the Bank.  Lines: -do- Beading;-3/4"aluminium beading )</p> <p>(Rate in words Rupees only).</p>	
V	<p>Existing way to/way sign boards.: Rate per Sq feet  (These are to be repainted with following colours Back ground letters: As per specifications to be given by the Bank.  Letters &amp; emblem: As per specifications to be given by the Bank</p> <p>(Rate in words Rupees only).</p>	

Once again knowing fully well the contents of this tender I / We signed this tender this day of    month of 2019.

**Name & address of the tenderer**

**SIGNATURE OF THE TENDERER**